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Security Information

Office Memorandum • UNITED STATES GOVERNMENT 25X1A9A

TO : Acting Chief, Organization & Methods Service
FROM : Chief, Classification & Wage Division
SUBJECT: Request for T/O Revision

DATE: 30 January 1952

1. Classification review indicates the following changes in the OCD table of organization:

(a) Biographic Register Division
Index Branch
Office of the Chief

From: Clerk (Typing) GS-301 4 J 239
To: Secretary (Stenography) GS-318 5 J 388

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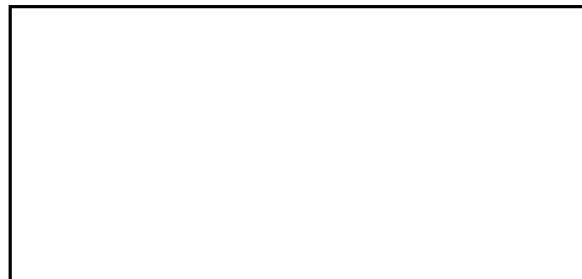
(b) Industrial Register Division
Office of the Chief

Drop: Clerk-Stenographer GS-312 4 J 256.01
Add: Intelligence Clerk GS-301 6 J 387

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2. If this meets your approval from a management standpoint, it is requested that the OCD T/O be revised accordingly.

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JOB NO. _____ BOX NO. _____ FLD NO. _____ DOC. NO. 3 NO CHANGE
IN CLASS! /DECLASS! /CLASS CHANGED TO: IS B C RET. JUST. -
NEXT REV DATE - REV DATE 16-5-79 REVIEWED [] /PE DOC. 02
NO. PGS 1 CREATION DATE - ORG COMP 0320FI32 ORG CLASS C
REV CLASS 4 REV COORD. - AUTH: []

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